



**TROY CITY COUNCIL
COMMITTEE MEETING
COUNCIL CHAMBERS, CITY HALL
100 S. Market Street, Troy, Ohio**

MONDAY, MARCH 25, 2024, 5:30 PM

Buildings & Utilities Committee

(Pierce [Chm.], Phillips, Snee)

1. Provide a recommendation to Council regarding authorizing the Director of Public Service and Safety to advertise for bids and enter into a contract for the City Hall Roof Recoating Project at a cost not to exceed \$100,000 and for the repairs to the coping and metal edging of the roof of the Central Service and Maintenance Facility at a cost not to exceed \$90,000.

Community Partnerships Committee

(Marshall [Chm.], Severt, Twiss)

1. Provide a recommendation to Council regarding the 2024 Troy Strawberry Festival – agreement, Notwithstanding Legislation, activate a portion of the DORA Temporary Activation Boundary.

Other Committees/Items may be added.

3-22-2024

Cc: Council
Mayor
Mr. Titterington, Mr. Kerber
Mr. Frigge, Departments, Media

**BUILDINGS &
UTILITIES COMMITTEE**



MEMORANDUM

TO: Mr. Rozell, President of Council

FROM: Patrick E. J. Titterington, Director of Public Service and Safety 

DATE: March 20, 2024

SUBJECT: **BIDDING AUTHORIZATION FOR ROOF PROJECTS – CITY HALL ROOF RECOATING PROJECT AND REPAIRS TO THE COPING AND METAL EDGING OF THE ROOF OF THE CENTRAL SERVICE AND MAINTENANCE FACILITY (CODE UPGRADE of ANSI SPRI EDGE METAL)**

RECOMMENDATION:

That Council authorizes the Director of Public Service and Safety to advertise for bids and enter into a contract for two roofing projects included in the 2024 Budget.

BACKGROUND

Two roof projects are included in the 2024 Budget:

1. \$90,000 was budgeted in the Capital Improvement Fund (Fund 441) for the recoating of the City Hall roof. The roof membrane of City Hall is now twenty-five years old, having been installed as a part of the building renovation project that started in 1999. Even with the age of the roof membrane, it remains in good condition. A consultant has recommended that recoating the roof at this time will extend the life of the roof by at least 15 years. The process would be placing a reinforced liquid roofing system over the existing membrane. This process is warranted for a 15-year period. There is a distinct economic advantage to coating the existing roof membrane rather than replacing it. The current estimate for this project is \$100,000. This exceeds the budgeted amount. It is anticipated that the additional funds are available within the fund balance of the 441 Fund and savings are anticipated within the budget appropriation.
2. A total of \$90,000 was budgeted for repairs to the coping and metal edging of the roof at the Central Service and Maintenance Facility on Experiment Farm Road. This roof is original to the building constructed in the 1980s. This is a first step in addressing roofing items at the maintenance facility. This work will extend the life of the present roofing system. The \$90,000 estimated project cost was budgeted in the amount of \$15,000 in each of the following budgets: Electrical (Fund 101.555), Refuse Collection (Fund 101.635) Street (Fund 202), Capital Improvement Fund (Fund 441), Stormwater (Fund 709), Water Distribution (Fund 710.663), and Sewer Maintenance (Fund 711.673).

The consultant has suggested that there may be some economies of scale in bidding these two projects together.

REQUESTED ACTION

It would be appreciated if you would assign to a Committee of Council authorizing the Director of Public Service and Safety to advertise for bids and enter into a contract for the City Hall Roof Recoating Project at a cost not to exceed \$100,000 and for the repairs to the coping and metal edging of the roof of the Central Service and Maintenance Facility (Code Upgrade of ANSI SPRI EDGE METAL) at a cost not to exceed \$90,000.



**COMMUNITY
PARTNERSHIPS
COMMITTEE**



MEMORANDUM

TO: Mr. Rozell, President of Council

FROM: Patrick E. J. Titterington 

DATE: March 20, 2024

SUBJECT: **2024 TROY STRAWBERRY FESTIVAL – AGREEMENT AND NOTWITHSTANDING LEGISLATION;
ACTIVATION OF AREA OF DORA TEMPORARY BOUNDARY**

RECOMMENDATION:

That the Director of Public Service and Safety is authorized to enter into an agreement with the Troy Area Chamber of Commerce for the 2024 Troy Strawberry Festival to be held in the downtown area and the levee area on May 31, June 1, and June 2, 2024; enacts associated Notwithstanding Legislation; and activates a portion of the DORA Temporary Activation Boundary for the three days of the Festival.

BACKGROUND:

Representatives of the Troy Strawberry Festival, Inc. (TSF) requested holding an event for 2024 that would be very similar to the 2022 and 2023 Festival venue, that would incorporate the Troy Strawberry Jam (held since 2021) elements for Friday, May 31 and temporarily activate areas of the DORA for the three days. The 2024 event would provide an opportunity for the downtown businesses to be open and be involved; continue the TSF mission to provide an opportunity for local non-profits to raise funds for community purposes; and provide an opportunity for residents and visitors to come downtown to enjoy a variety of bands, support local businesses, and support the local non-profit organizations that will be located downtown and on the levee. Details include:

- Downtown venue area would be the Public Square/Quadrants/Prouty Plaza, S. Market Street to Franklin Street, N. Market Street to Water Street, E. Main Street to Mulberry Street, and W. Main Street to Plum Street, with the closing of some side streets (i.e., North and South Cherry, Walnut Street) to store vehicles associated with the event, and close parking lots (i.e., north of the REC, North and South Cherry Street).
- The roadways would close to traffic at 6:00 p.m. on Thursday, May 30, with the roadways open no later 7:00 a.m., Monday, June 3.
- In addition, for safety, N. Market Street would be closed from Water Street to Staunton Road commencing at noon on Friday, May 31. There would be access to the Senior Citizens Center and the parking lot of the N. Market Street Ballfield. That area of N. Market Street would reopen by midnight, June 2.
- Event hours would be Friday, May 31, 6:00 p.m. – 9:00 p.m.; Saturday, June 1, 10:00 a.m. – 9:00 p.m.; Sunday, June 2, 10:00 a.m. – 6:00 p.m.
- The Chamber has requested that a portion of the DORA Temporary Activation Boundary be activated for the Festival during DORA hours. The Chamber will have one point of sales for alcohol, which will be on the upper levee in the general area west of the Senior Citizens Center. The Chamber did not request a point of sales for alcohol in the downtown venue, leaving the sale of DORA beverages to the downtown businesses. The Chamber does not plan to sell alcohol on Friday, but the DORA would be activated so that persons with DORA beverages could also access the N. Market Street Bridge to visit levee vendors. The Temporary Activation was recommended by the Board of Park Commissioners at their March 5 meeting.
- The Chamber will provide a payment to reflect the adjusted average amount funded by the City.
- Two maps are attached:
 - One shows the total DORA Temporary Activation Boundary, with the requested activation area shown in gold. The requested area includes the N. Market Street Bridge and a portion of the levee.
 - The second map shows the barricades, signage and additional trash containers that will be required. These items, including the emptying of the trash containers, are the responsibility of the Chamber.



Consideration of emergency legislation is requested so that the agreement can be finalized and TSF file an application for a F2 permit with the Ohio Division of Liquor Control.

REQUESTED ACTION:

It would be appreciated if you would assign to a Committee of Council authorizing the agreement associated with the Troy Strawberry Festival, the Notwithstanding Legislation, and activation of a portion of the DORA Temporary Activation Boundary.

encl.

[illegible]

Trash cans shown are in addition to what's normally placed for the festival.

Additional Signs will be added once Vendors are staged to ensure visibility.

